REQUEST FOR QUOTATION

Ref. No.: DBRANLU/C&M/99/RFQ-3 Date:25.09.2026

Subject: REQUEST FOR QUOTATION TO SUPPLY AND INSTALL THE BATTERIES

Dr. B.R. Ambedkar National Law University, Sonipat, Haryana, is a State University established under Act 15 of 2012. The quotations are invited from the interested company/firm/agency/distributors/dealers/supplier/Manufacturer to supply and install the Batteries at Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131021.

Requirement and Specifications:

S. No.	Particulars	Required Qty.
1	85 AH 12 V Lead Acid Battery (Maintenance Free Battery) Comprehensive Warranty : 2 Year at site	27 Nos.
2	12 AH 12 V Lead Acid Battery (Maintenance Free Battery) Comprehensive Warranty : 2 Year at site	30 Nos

Terms & Conditions:

1. The interested company/firm/agency/distributors/dealers/supplier/Manufacturer may send their documents and the same must reach in all respect to the office of the Assistant Registrar (C&M), Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131021 by post/courier/byhand or via mail to constructionandmaintenance@dbranlu.ac.in and the financial bid in a password protected file latest by 5:00 PM on or before 30.09.2026.

Note:

- In Case of bid submitted via mail, if financial bid submitted without password protection, the bid is liable to be rejected. The password of the financial bid file must be shared with the Committee members at the time of evaluation of financial bid, only when asked for. The subject of the mail shall be "QUOTATION IN RESPONSE TO SUPPLY AND INSTALL THE UPS & LIFT BATTERIES".
- In Case of bid submitted via post/courier/by hand, the envelope shall be sealed and shall have the superscription "QUOTATION IN RESPONSE TO SUPPLY AND INSTALL THE UPS & LIFT BATTERIES".

2. The same shall be opened on 01.10.2026 at 10:00 AM. The quotes or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
3. The quotations must be accompanied with PAN, GST and product specifications.
4. The GST and other taxes of the above items should be mentioned clearly in the quotations against the item.
5. The price must include all packing, forwarding, freight, insurance charges, loading, unloading, delivery charges, Excise duty/custom duty, Installation, commissioning, at our site etc.

6. Materials should be supplied within Fifteen Days from the date of placement of purchase order in complete and good condition at Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131021.
7. If the supplier fails to supply the materials within the stipulated period shall entitle the buyer to take all or any one of the following actions, as required:
   7.1. To cancel the order and purchase the item/equipment from another source on the total risk of the supplier.
   7.2. To recover liquidated damages for delay in delivery from the supplier at the rate 1% (one percent) of the total cost of the material per day till the supply/work remains incomplete, provided that the total amount of the compensation shall not exceed 10% (ten percent) of the total cost of the material.
8. The authority reserves the right to reject any or all quotations without assigning any reason thereof.
9. The supplier shall provide the comprehensive warranty of Two years at site Dr. B.R. Ambedkar National Law University Campus, Rajiv Gandhi Education City, Rai, Sonipat, Haryana 131021.
10. Payment shall be released on receipt of the valid original bills in duplicate, completed in all respects.
11. Payment Schedule:
    11.1. Material 95% payment and 100% Tax payment shall be made against the successful supply and installation of the material.
    11.2. Material 05% payment retained by the university in respect of performance guarantee and will be released after the successful completion of warranty period.
12. If the supplier fails to provide the Comprehensive Warranty and/or violates any of the provisions of the terms and conditions of this document then his performance guarantee amount may be forfeited.
13. Penalty Clause: If the supplier fails to provide the Comprehensive warranty services within 10 days shall entitle the university to impose the penalty any or all of the following:
    13.1. Forfeited the Performance security
    13.2. Blacklist the Firm for a period of three years.
14. Quantities mentioned in the Quotation format are tentative only it may be increased or decreased but Payment will be made on actual measurement basis.
15. L1 will be selected on the basis of the quoted lowest total amount in quotation format and the other suppliers will have to agree by the L1 price.
16. Supplier may please quote their unconditional rates strictly in the quotation format.
17. The price quoted in the quotation format shall remain valid for a period of at least three months from the date of opening of quotation/tender.
18. There is no provision of advance payment in the rules of the University. Thus, payment will be made against work/delivery of the material. As a general policy, the University tries to make payment within one month of the receipt of material subject to proper installation, wherever applicable, and satisfaction of the Inspection Committee.
19. The acceptance of the material shall be subject to satisfactory report of this Office's Inspection Committee/Technical Committee/ Experts Committee.

20. The Quotation/Tender received after due date and time or incomplete shall be rejected out- rightly.
21. The dispute, if any, shall be subject to the jurisdiction of Courts at Sonipat. Any other jurisdiction mentioned in the quotations or invoices of the company/firm/agency/ distributors/dealers/supplier/Manufacturer etc. shall be invalid and shall have no legal sanctity.

-Sd-
Registrar
DBRANLU,
Sonipat

Company/Firm Details

Name of the Firm	
Address of the Firm	
Contact Person Name & Number	
Email Id of the Firm	
GST No. of the Firm	

Stamp & Signature of the Company/Firm

Financial Quotation Format

The financial proposal shall be considered only on the basis of the quoted lowest total amount.

Sr. No.	Item Description	Quantity	Units	BASIC RATE PER UNIT without GST In Figures in Rs. P	GST in Percentage	TOTAL AMOUNT without GST In Figures in Rs. P	TOTAL GST Amount in Figures in Rs. P	TOTAL AMOUNT with GST In Figures in Rs. P	Old Battery Per Unit Buy Back Price in Rs. P	Old Battery Total Buy Back Price in Rs. P	TOTAL AMOUNT with GST and Buyback In Figures in Rs. P
				A	B	C	D	E = C + D	F	G	H = E - G
1	85 AH 12 V Lead Acid Battery	27	Nos.								
2	12 AH 12 V Lead Acid Battery	30	Nos.								
Total in Figures				----	----	----	----	----	----	----	
Total Quoted Rate in Words											

Stamp & Signature of the Company/Firm